**GE02 Scrum Coach Documentation**

**Title:** GE02 due 02/17

**Team Name:** codeTeam6

**Scrum Coach:** Ryan Fuller

**Tech Lead:** Cole Hadje

**Team Members:** Tandon Jenkins, Craig Lillemon

**Scrum Sync Stand Up Meeting:** Wednesday 11:00am-12:00pm

**Asynchronous Team Check-in Schedule**: Monday (time TBD), Wednesday (as needed), Friday (time TBD).

**Agenda:** Administrative notes, GE02 project board creation, What’s been accomplished, Upcoming goals, blockers and resolution, after-action report (AAR).

**Other Notes:** We will record the meeting using Panopto. We will need to upload the recording.

* Deb’s notes on recording: You will record your meeting but only the part where you are going through the agenda.
  + Should be at most 20 minutes. Use panopto to record or upload video to panopto in the course canvas shell. You will share the link to the video.